

# INDEX CHANGES POLICY

VERSION 001  
30 DECEMBER 2022

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## 1. INTRODUCTION

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This document describes the procedure regarding the changes to the indices methodologies.

This procedure is provided and updated by the Euronext Index Design department ("Index Design").

### 1.1 VERSION NOTES

Version	Effective date	New or changed parts
001	30 December 2022	First version

## 2. INDEX METHODOLOGY CHANGES

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### Definition

This document refers to any change in the index methodology or criteria that could :

- Lead to change the constituents of an index,
- Change the weight of an index constituents,
- Change the review timeline of an index.

It also refers to general changes for every index. For information regarding the treatment of corporate actions or the calculation and the reviews of indices, please refer to the dedicated documents available on the Euronext website, the 'Euronext Corporate Actions rules' and the 'Index Calculation and Periodical Reviews'.

**Index Design** is in charge of reviewing and approving material methodology changes, and decide if methodology changes are needed.

The **Independent Supervisor** can propose changes or refinements to an existing Rulebook relating to constituent methodology of the index, including selection, ranking and weighting. In case there is no Independent Supervisor, Index Design is in charge of it.

### Index consultations

Euronext Indices is committed to provide indices that respond to the best of its ability to the needs of all stakeholders of its indices. In order to achieve this and in response to developments on the markets, frequent feedback is sought among the known users of the indices.

For material changes to the methodology of main Indices, Euronext Indices will launch a consultation prior to implementing the change. Consultations will be available on [Index consultations procedure | live \(euronext.com\)](https://www.euronext.com/en/indices/consultations). Index Design is responsible for writing and publication of consultations, and reviews the feedback received in the consultation. For Indices with an Independent Supervisor, the Independent Supervisor approves any consultation before the publication.

A material change is a change that would reasonably be expected to have a significant effect on the index. It is a change that an average, careful investor would want to know about before making an investment decision. Examples of material changes include, but are not limited to, a change in capping methodology, a change to liquidity screening, or a change of selection methodology.

The decision on whether a change to the methodology of an Index requires consultation is with Index Design, taking into consideration the materiality of the change as well as the nature of the Index and affected stakeholders.

Each consultation will be open for at least 3 weeks. A consultation paper will be published, detailing the proposed methodology change and the potential impact of this change.

A summary of the comments received will be published within 3 weeks after the consultation is closed. In principle the comments will be made public anonymously, indicating only the nature of person or institution providing the comment.

### Responsibility and approval

Taking into account the feedback received in the consultation, Index Design will formulate a proposal for a rule change.

The Independent Supervisors of Euronext indices are responsible for the main significant indices and in particular approve changes relating to the constituents methodology of the index. If an index has no Independent Supervisor, then Index Design approves the changes to the methodology.

As a rule such decision will be taken within 3 months after the decision.

### **Announcement of changes**

Barring exception, a period of at least two months should pass between the date a proposed change is announced by an Euronext Indices Announcement (EIA) and the effective date. Exceptions can be made only if the change is not in conflict with the interests of any stakeholder.

## Overview of Rulebooks and other documents applicable for Euronext Indices

The following documents, all available on or via the following link: <https://www.euronext.com/en/indices/index-rules> should be read in conjunction with this document or provide other relevant information for the reader.

### **BENCHMARK STATEMENT**

The Benchmark Statement identifies the primary features of an index family or families of indices in the context of the EU Benchmark regulation. For ESG based indices it also contains disclosure of ESG factors and reporting of scores.

### **COMPLIANCE STATEMENT**

The Compliance Statement provides details, for both significant and non-significant benchmarks, for which provisions the Administrator has chosen not to apply, and offers an explanation as to why it is appropriate not to apply each provision.

### **GOVERNANCE EURONEXT INDICES**

The purpose of the 'Governance Euronext Indices' is to describe the role and responsibilities of each of the governance bodies that are part of the Benchmark Administrators of Euronext.

### **RULEBOOK OF EACH FAMILY OF INDICES**

Each index is part of an index family that shares the basis for selection (universe) and which is managed in a comparable way. A separate rulebook is provided for each index family that will describe the specific features of that index family as well as specific elements of each index within that family.

### **INDEX CALCULATION AND PERIODICAL REVIEW Euronext Indices**

The Methodology Euronext describes all common aspects that apply for the

- periodical reviews, and
- the calculation of indices

### **EURONEXT INDICES CORPORATE ACTION RULES**

This document provides a description of the rules followed in Euronext Indices for the treatment of corporate actions and other events effecting constituents of indices.

### **EURONEXT ESG/EXTERNAL DATA PROVIDERS METHODOLOGIES**

An overview of various methods applied by providers of ESG scorings and labels and by providers of thematic data.

### **PROCEDURES EURONEXT INDICES**

These rulebooks describe the various procedures that are applied for all Euronext Indices:

- Correction Policy
- Announcement Policy
- Complaints Procedure
- Consultations Procedure
- Procedure For Cessation of Indices
- Procedure For Index Changes

### **RULES OF PROCEDURE INDEPENDENT SUPERVISORS**

For each Independent Supervisor Euronext publishes a 'Rules of Procedure' that describes the responsibilities and composition of each Independent Supervisor.

### **BENCHMARK OVERSIGHT COMMITTEE CHARTER**

The Benchmark Oversight Committee Charter describes the role and responsibilities of the Benchmark Oversight Committee.