

NOVABASE - Sociedade Gestora de Participações Sociais, S.A.

Public Company
Registered office: Av. D. João II, no. 34, Parque das Nações, Lisbon
Share capital: Euro 15,700,697
Lisbon Commercial Registry inscription and
Corporation number 502.280.182

NOTICE

Under the law and the articles of association, the Shareholders of NOVABASE - Sociedade Gestora de Participações Sociais, S.A. are hereby called to hold a General Meeting of Shareholders, at the company's registered office, located at Av. D. João II, no. 34, Parque das Nações, Lisbon, at 3:00 p.m. on 10 May 2018, with the following Agenda:

- Item One: To resolve on the Management Report (which includes the Corporate Governance Report as attachment) and Accounts for the 2017 financial year;
- Item Two: To resolve on the proposal for allocation of profits;
- Item Three: To make a general appraisal to the Management and Supervision of the Company;
- Item Four: To resolve on the renewal of the powers conferred to the Board of Directors under article 4, paragraph 2, of the Articles of Association;
- Item Five: To resolve on the election of the members of the corporate bodies and the Remunerations Committee for the 2018-2020 term of office;
- Item Six: To resolve on the election of the effective and deputy Chartered Accountant for the 2018-2020 term of office;
- Item Seven: To resolve on the Remuneration Committee report on the remuneration policy for the 2017 financial year and to approve the declaration of the same Remuneration Committee on the remuneration policy for members of the management and supervisory bodies of the Company pursuant to Law no. 28/2009 of 19 June 2009 and other applicable rules;
- Item Eight: To resolve on the acquisition and disposal of own shares;
- Item Nine: To resolve on the remuneration of the members of the Remunerations Committee.

In the event that it is not possible to hold the general meeting on the abovementioned date due to lack of share capital representation as required by the Law or by the Articles of Association of NOVABASE – Sociedade Gestora de Participações Sociais, S.A., the Shareholders are hereby called to hold a Shareholders' General Meeting, at the same location, at 3:00 p.m. on 28 May 2018, with the same agenda.

Participation and Exercise of the voting rights

For the applicable purposes, paragraphs 1, 3, 4 and 7 of article 23-C of the Portuguese Securities Code are reproduced below:

“1 – In companies issuing shares admitted to trading on a regulated market, only who, on the record date, which shall be 0 a.m. (GMT) on the 5th trading day prior to the day of the general meeting, holds shares granting at least one vote pursuant to the law and the articles of association, shall have the right to take part in the general meeting and discuss and vote matters therein.

[...]

3– Anyone intending to take part in the general meeting of a company issuing shares admitted to trading on a regulated market shall declare it, in writing, to the chairman of the board of the general meeting and to the financial intermediary with whom the individual securities account is open, no later than the day before the day referred to in paragraph 1. The electronic mail may be used for this purpose.

4– The financial intermediary who, under the terms of the preceding paragraph, is informed of his client’s intention to take part in a general meeting of the company issuing shares admitted to trading on a regulated market, sends to the respective chairman of the board of the general meeting, until the end of the day referred to in paragraph 1, the information concerning the number of shares registered in the name of his client, with reference to the record date. The electronic mail may be used for this purpose.

[...]

7 – Anyone having declared under the terms of paragraph 3 the intention to take part in the general meeting, who transfers its shares between the record date referred to in paragraph 1 and the end of the general meeting shall immediately give notice thereof to the chairman of the board of the general meeting and to the Portuguese Securities Commission”.

Paragraphs 1 to 6 of article 9 of the Company’s Articles of Association are also hereby reproduced as follows:

“1. Only shareholders with the right to vote can be present at the General Meeting.

2. Shareholders who intend to take part in the General Meeting must have shares, granting at least one vote as provided for by the law and the Articles of Association, registered in a securities account opened in the shareholder’s name with a financial intermediary, at 0:00 a.m. (GMT) on the 5th trading day prior to the General Meeting.

3. The exercise of the rights mentioned in the preceding paragraph shall not be affected by the transfer of shares at a moment subsequent to the relevant moment referred to in the preceding paragraph, nor depends on blocking the same between such moment and the date of the General Meeting.

4. The notices of General Meetings shall describe how each shareholder shall provide evidence of the rights to take part in the General Meeting and discuss and vote matters therein, notably informing how the necessary information should be sent and the applicable deadlines.

5. Each share corresponds to one vote.

6. In case of shares held by more than one person, only the shareholders’ representative or a representative of the latter shall be able to take part of the General Meetings.”

Taking the above into account, as well as the “Portuguese Securities Commission Recommendations due to the New Framework on the Participation in the General Meeting of Companies with Shares listed on the Regulated Market”, which were disclosed in the respective website, the shareholders are hereby informed of the following:

For the General Meeting that is hereby convened, the record date corresponds to 0:00 a.m. (GMT) on 3 May 2018. Only Shareholders with voting rights on the record date may take part and vote in the General Meeting.

Only Shareholders in respect of whom the Chairman of the board of the General Meeting has received, until 11:59 p.m. (GMT) on 3 May 2018, from the financial(s) intermediary(ies) with whom individual securities account(s) are open, the information concerning the number of shares registered in the name of the Shareholder, with reference to the record date, may take part in the General Meeting, and discuss and vote matters therein. The electronic mail address aq2018@novabase.pt may be used for this purpose, as well as the form that is available, as from the publication of this Notice, at Novabase's registered office and institutional website (www.novabase.pt).

Shareholders who, as professionals, hold shares in their own name but on behalf of their clients may vote in different directions with their shares, provided that, in addition to the elements referred to above, they submit to the Chairman of the board of the General Meeting, until 11:59 p.m. (GMT) on 2 May 2018, using sufficient and proportional means of proof: (i) the identification of each client and the number of shares voting on his behalf and (ii) the voting instructions, given by each client specifically for each item on the agenda.

Right to Information in the General Meeting

Shareholders may, during the General Meeting, require that information that is truthful, complete and clarifying is provided to them to permit a grounded opinion on the items on the agenda.

The requested information shall be provided by the Company's body qualified therefore. Disclosure may be refused if it may cause serious damage to the Company, or to a related company, or violation of secrecy as imposed by law.

Insertion of Items on the Agenda and of Proposals for Resolution

The Shareholder or Shareholders who hold shares corresponding to, at least, 2% of the Company's share capital may request the insertion of items on the agenda, through written communication addressed to the Chairman of the board of the General Meeting of Shareholders, to Av. D. João II, no. 34, Parque das Nações, in Lisbon.

Such communication shall be delivered within 5 days as from the date of the last publication of this Notice and shall be accompanied by a proposal of resolution for each item which inclusion is requested.

The Shareholder or Shareholders who hold shares corresponding to, at least, 2% of the Company's share capital may request the insertion of proposals for resolution regarding the items on the agenda referred to above or added thereto.

For this purpose, a written communication addressed to the Chairman of the board of the General Meeting, to Av. D. João II, no. 34, Parque das Nações, in Lisbon, shall be submitted within 5 days as from the date of the last publication of this Notice, accompanied by any information that shall be submitted together with the proposal.

Shareholders' Representation

Shareholders may be represented at the General Meetings under the legal terms.

Representation of a Shareholder may be made by a signed letter addressed by the Shareholder to the Chairman of the board of the General Meeting, to Av. D. João II, no. 34, Parque das Nações, in Lisbon, or to the electronic mail address aq2018@novabase.pt, at least three days prior to the date designated for the General Meeting. Letters by shareholders that are collective entities informing the name of the person representing them, as well as instruments of shareholder groupings, must be received by that same date.

Proxy forms will be made available to the Shareholders, in due time, at Novabase's institutional site (www.novabase.pt).

The votes of the represented shareholders will only be considered if information, submitted by the financial intermediary with whom an individual securities account is open, is received as provided for above.

Vote by correspondence

Shareholders having voting rights as referred to above may, in accordance with article 22 of the Securities Code, exercise the same by correspondence, through a signed declaration unequivocally stating their vote in respect of each item on the agenda for the General Meeting. For such purpose, Shareholders may use the form for voting by correspondence that will be made available, in due time, at Novabase's institutional site (www.novabase.pt).

The declaration of vote must be accompanied by a legible copy of the ID card or the Citizen card of the Shareholder; should the Shareholder be a collective entity, the declaration of vote must be signed by the person representing such entity, and the signature in such capacity must be certified by a notary.

Declarations of vote, accompanied by the documents referred to in the preceding paragraph, must be inserted in a closed envelope, addressed to the Chairman of the board of the General Meeting, delivered in hand at the registered office of the company located at Av. D. João II, no. 34, Parque das Nações, in Lisbon, or received thereat through registered post by the third working day prior to the date of the General Meeting of Shareholders. A Shareholder who is an individual submitting the declaration of vote accompanied by a legible copy of the ID card or the Citizen Card of the Shareholder may alternatively use the electronic mail address ag2018@novabase.pt for such purpose.

Shareholders' votes by correspondence will only be considered if information, submitted by the financial intermediary with whom an individual securities account is open, is received as provided for above.

Vote by electronic means

Shareholders with voting rights may also vote at Novabase's institutional site (www.novabase.pt), by means of registration on such site and provided that, from 24 April 2018 to 27 April 2018, Novabase has received their communication (prepared in accordance with the form published at Novabase's institutional site) addressed to the Chairman of the board of the General Meeting of Shareholders, bearing a notary certified signature (or, for individuals, a simple signature together with copy of the shareholder's ID card or Citizen card, in which case the communication may be sent to the electronic mail address ag2018@novabase.pt). After receipt of this communication, Novabase will send its authorisation and instructions for electronic voting to the email address provided by the Shareholder on the registration. Electronic voting may take place from 0:00 a.m. on 4 May 2018 to 6:00 p.m. on 5 May 2018. Additional instructions for electronic voting are available at Novabase's institutional site (www.novabase.pt).

Shareholders' votes by electronic means will only be considered if information, submitted by the financial intermediary with whom an individual securities account is open, is received as provided for above.

Counting of votes

The board of the General Meeting will conduct the counting of the votes cast by correspondence and electronic means, by adding them to the votes cast at the General Meeting.

The presence at the General Meeting of a Shareholder or an appointed representative of the Shareholder, having exercised his voting rights by correspondence or electronic means will determine the revocation of the vote cast in any such form.

Votes cast either by correspondence or by electronic means shall be considered as negative votes as to resolution proposals that may be submitted after such votes are cast.

On the date of disclosure of this Notice, the proposals submitted to the General Meeting by corporate bodies and other competent entities of the Company, the reports that are legally required to accompany the same, the management reports and financial statements, the whole text of the changes to the Articles of Association being proposed and other preparatory information data, will be made available to the Shareholders, at the Company's registered office, on the institutional website (www.novabase.pt) and on the Portuguese Securities Commission's site (www.cmvm.pt).

Lisbon, 12 April 2018

The Chairman of the board of the General Meeting

(Mr. António Manuel da Rocha e Menezes Cordeiro)